# Government of the People's Republic of Bangladesh Ministry of Health and Family Welfare (Nursing Section) Bangladesh Secretariat Dhaka.

No: Nursing Education/Jica-01/2017-67

Dated: 18.06.2017

# Meeting Notice

A meeting of "The Project for Capacity Building for Nursing Services (CBNS), JICA" will be held on 21June, 2017 at 1.00 Pm in the Conference Room (Room No-332, Building No-3) Ministry of Health & Family Welfare. Badrun Nessa, Additional Secretary (ME), Health Education & Family Welfare Division, Ministry of Health & Family Welfare will chair the meeting.

### Agenda:

- 1. Review the Progress and work plan of 2017: Finished and on going activities.
- 2. Discussion on 3 out puts' work plan (3-digits-PO).
- 3. Preparation on agenda of SC ("Steering Committee" in May)
- 02. All members are requested to attend the meeting.

Sincerely

(Badrun Nahar) 2017

Deputy Secretary Phone: 9540954

## Participants/Members( Order is not according to seniority):

- 1. Mr. Subhash Chandra Sarker, Additional Secretary (Nursing & Midwifery), Ministry of Health and Family Welfare.
- 2. Ms. Tandra Sikder, Director General, DGNM, Dhaka.
- 3. Prof. Ismail Khan, VC Chittagong University, Chittagong.
- 4. Principal, Dhaka Medical College, Dhaka.
- 5. Dr. A. E. Md. Muhiuddin Osmani, Joint Chief, Ministry of Health and Family Welfare.
- 6. Mr. Salam, Deputy Chief, Planning Wing, MOHFW.
- 7 Rokeya Khatun, Senior Assistant Secretary, Health Service Division, Ministry of Health and Family Welfare.
- 8. Mr. A.M.M. Rejwenul Hoque, Senior Assistant Chief, Planning Wing, MOHFW.
- 9. Ms. Salma Akter, Senior Program Officer, JICA Bangladesh.
- 10. Dr. Naoko Ueda, Chief Advisor, CBNS, JICA.
- 11. Ms. Kaori Kaise, Project Coordinator, CBNS, JICA.
- 12. Rie Takahashi, Nursing Clinical Training Expert, JICA-CBNS.

# Copy for information & necessary action to:

- 1. Joint Secretary (Security-2 Branch), Ministry of Home Affairs, Bangladesh Secretariat, Dhaka. He is requested to permit above mentioned members/Officers for entrance to Bangladesh Secretariat on the said date with vehicles.
- 1. System Analyst, Computer Cell, Ministry of Health and Family Welfare with the request to publish in this Ministry's website.
  - 3. P.O to Additional Secretary (ME), Ministry of Health and Family Welfare.
  - 4. Co-ordinator, Conference room, Ministry of Health and Family Welfare.