

Government of the People's Republic of Bangladesh  
Ministry of Health & Family Welfare  
Health Services Division  
(WH-1 Section)

No. WHO-1/D-6/2017/564

Date: 30 November 2017

**Government Order**

The undersigned is directed to convey the Government's approval in favour of the following officials to attend 6<sup>th</sup> Session of the Islamic Conference of the Health Ministers to be held in Jeddah, Saudi Arabia during 5-7 December 2017:

1. Ms. Jakia Sultana, Joint Secretary, Health Services Division, MoHFW.
2. Dr. Zakir Hossain Khan, Civil Surgeon, Bangladesh Secretariat Clinic, Dhaka.

**Terms and conditions**

- a. The period of the program including the period to be spent on transit will be treated as on duty;
  - b. They will draw their usual pay and allowances from the Govt. of Bangladesh in Bangladeshi currency;
  - c. On return from abroad they will report to their present place of posting and submit a report on the program to the Ministry within 10 (ten) days as per prescribed format; and
  - d. Local Hospitality of the participants will be borne by Saudi Competent Authorities. All other expenses of Participant No.1 will be borne HSD, MoHFW. All other expenses of Participant No.2 will be borne by himself/his organization.
2. This G.O is issued subject to the approval of the competent authority.

  
30.11.17  
(Md. Motaher Hossain)  
Deputy Secretary  
Phone: 9570129

**Distribution (not according to seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. Additional Secretary (Admin/PH & WHO), HSD, Ministry of Health & Family Welfare.
4. Director General, Passport & Immigration, Dhaka.
5. Ms. Jakia Sultana, Joint Secretary, Health Services Division, MoHFW.
6. PS to Minister/State Minister, Ministry of Health & Family Welfare.
7. Dr. Zakir Hossain Khan, Civil Surgeon, Bangladesh Secretariat Clinic, Dhaka.
8. The Chief Accounts Officer, Ministry of Health & Family Welfare, C.G.A Bhaban, Segunbagicha, Dhaka
9. PS to Secretary, HSD, Ministry of Health & Family Welfare.
10. System Analyst, Computer Cell, MCHFW (Requested to update foreign training information on Data Base)
15. The Bangladesh Embassy Riad, Saudi Arabia.
16. The Embassy of Saudi Arabia in Dhaka, Bangladesh
17. Officer-in Charge, Passport & Immigration, Hazrat Shah Jalal International Airport, Dhaka