



Government of People's Republic of Bangladesh
Ministry of Health and Family Welfare (MoHFW)
Health Services Division (HSD)
4th Health, Population & Nutrition Sector Program (4th HPNSP)
Financial Management and Audit Unit (FMAU)
Bangladesh Secretariat, Dhaka

No.45.00.0000.131.093.047-18-129

Date: 24.02.2020


Meeting Notice

A Presentation and an Exit meeting on Internal Audit Inspection Draft Report (IAIDR) for the Financial Year 2017-18 of the 4th Health, Population & Nutrition Sector Program (4th HPNSP) under the Ministry of Health and Family Welfare, will be held on **04th March 2020 at 10.00 am and 11.00 am respectively** in the Conference Room of the Ministry (Room No-332, 3rd Floor, Building No-03), Bangladesh Secretariat, Dhaka. Activities of the meetings will be accomplished in the following manner:

- (i) A presentation and discussion of the Internal Audit Inspection Draft Report for the Financial Year 2017-18 before the stakeholders will be held on 10.00 am. Mr Md. Ashadul Islam, Secretary Health Services Division, MoHFW will remain present as Chair and Mr Md. Ali Noor, Secretary of Medical Education and Family Welfare Division as Co-chair;
- (ii) The Exit meeting on the Internal Audit Inspection Draft Report will be held on 11.00 am with concern stakeholders. Mr Sheikh Muzibar Rahman Additional Secretary (FMA) & Line Director (IFM) and convenor of the Audit Committee HSD, MoHFW will Chair of the meeting.

2. The purposes of those meetings are to disseminate the Draft Report, to accommodate the valuable suggestions of the stakeholders and to give the opportunity to the Auditee units [Operation Plan Implementer (i.e. LD, PM, DPM) and cost centers] to respond the Drafted Audit Observations and give further clarifications on their behalf.

3. You are, therefore, requested to kindly make it convenient to attend the meeting(s) accordingly.


(Md Jahangir Hossain)
Joint Secretary
HSD, MoHFW
fmaumohfw@gmail.com

Distribution (not according to seniority):

GOB:

1. Additional Secretary (Admin) & Line Director, Human Resource Development (HRD), HSD, MoHFW, Bangladesh Secretariat, Dhaka
 2. Additional Secretary (Dev.) and Line Director, Physical Facilities Development (PFD) HSD, MoHFW, Bangladesh Secretariat, Dhaka
 - (i) Chief Engineer, Public works Department, Putra Bhaban, Segun Bagicha, Dhaka
 - (ii) Chief Engineer, Health Engineering Department, Motijheel, Dhaka
 3. Additional Secretary (FMA) and Line Director, Improved Financial Management (IFM), HSD, MoHFW, Bangladesh Secretariat Dhaka.
- (i) LD's are requested to join the Draft presentation & Exit Meeting and also request DDO's of the Cost Centers' to join in the Exit meeting.
 - (ii) Internal Audit Inspection Draft Report (IAIDR) attached herewith.

4. Additional Secretary/ Deputy Secretary (Govt. Health Management Branch) HSD, MoHFW, Bangladesh Secretariat, Dhaka
5. Additional Secretary (Audit), ME&FW, MoHFW, Bangladesh Secretariat, Dhaka
6. Directorate General, DGHS, Mohakhali, Dhaka
7. Directorate General, DGFP, 6 Kawran Bazar, Dhaka
8. Directorate General, DGDA, Mohakhali, Dhaka
9. Director General, DGNM, Sher-E-Bangla Nagar, Dhaka
10. Director General, DGME, DGHS Bhaban, Mohakhali, Dhaka
11. Director General (HEU) and Line Director, Health, Economics and Financing (HEF), HSD, MoHFW, Ansary Bhaban, Dhaka
12. Director General (NIPO) and Line Director, Training, Research and Development (TRD), Azimpur
13. Joint Secretary (FMAU), HSD, MoHFW, Bangladesh Secretariat, Dhaka
14. Joint Secretary (Dev.) HSD, MoHFW, Bangladesh Secretariat, Dhaka
15. Joint Secretary (Audit), ME&FW, MoHFW, Bangladesh Secretariat, Dhaka
16. Joint Secretary (Admin. Branch) HSD, MoHFW, Bangladesh Secretariat, Dhaka
17. Joint Chief (Planning) & Line Director, Sector-wide Program Management & Monitoring (SWPMM), HSD, MoHFW, Bangladesh Secretariat, Dhaka
18. Director (Planning) & Line Director, Planning, Monitoring & Evaluation of Family Planning (PME-FP)
19. Director (Finance), DGHS, Mohakhali, Dhaka.
20. Deputy Secretary (Audit), ME&FW, MoHFW, Bangladesh Secretariat, Dhaka
21. Deputy Secretary (Security-2), Ministry of Home Affairs, Bangladesh Secretariat, Dhaka (With a request to allow the concern persons of S F Ahmed & Co., Chartered Accountants with vehicles to attend the meeting)
22. Deputy Chief (Planning), HSD, MoHFW, Bangladesh Secretariat, Dhaka
23. Deputy Chief (Planning), ME&FW, MoHFW Bangladesh Secretariat, Dhaka
24. Deputy Chief, and Line Director, NMES, Directorate General of Nursing & Midwifery, Nursing College, Sher-E-Bangla, Dhaka
25. Line Director, TB and Leprosy & AID/STD Program (TB-LC& ASP)
26. Line Director, Communicable Diseases Control (CDC)
27. Line Director, Non-Communicable Diseases Control (NCDC)
28. Line Director, Hospital Services Management (HSM)
29. Line Director, Alternative Medical Care (AMC)
30. Line Director, Planning, Monitoring & Research (PMR)
31. Line Director, Life Style & Health, Education and Promotion (L&HEP)
32. Line Director, Maternal, Neonatal, Child and Adolescent Health (MNCAH)
33. Line Director, Community Based Health Care (CBHC)
34. Line Director, Health Education Systems and e-Health (HIS-e-Health)
35. Line Director, Procurement, Storage and Supply Management-HS (PSSM-HS), CMSD, Tejgaon, Dhaka
36. Line Director, Strengthening of Drug Administration and Management (SDAM), Oushad Bhaban, Mohakhali, Dhaka
37. Line Director, National Eye Care (NEC), National Institute of Ophthalmology & Hospital Bhaban, Sher-e-Bangla Nagar, Dhaka.
38. Line Director, National Nutrition Services (NNS), Institute of Public Health Nutrition, Mohakhali, Dhaka.
39. Line Director, Medical, Education & Health Manpower Development (ME&HMD)
40. Line Director, Maternal, Child, Reproductive and Adolescent Health (MCRAH)
41. Line Director, Procurement, Storage and Supply Management-FP (PSSM-FP),
42. Line Director, Management Information System (MIS)
43. Line Director, Clinical Contraception Services Delivery Program (CCSDP)
44. Line Director, Family Planning Field Services Delivery (FP-FSD),
45. Line Director, Information, Education and Communication (IEC)
46. Mr Md Kamal Hossain, Assistant Director, FMAU, HSD, MoHFW
47. Mr Mr. Md. Zahangir Alam, Accounts Officer-1, FMAU, HSD, MoHFW
48. Mr Ali Md Julfiqar, Audit Superintendent-1, FMAU, HSD, MoHFW
49. Mr Md Gias Uddin, Audit Superintendent-2, FMAU, HSD, MoHFW
50. Mr Md Kamal Uddin Pathan, Audit Superintendent-3, FMAU, HSD, MoHFW
51. Mr Md Billal Hossain, Audit Superintendent-4, FMAU, HSD, MoHFW
52. Mr Md Abu Bakar Siddique, Auditor, FMAU, HSD, MoHFW

(i) LD's are requested to join the Draft presentation & Exit Meeting and also request DDO's of the Cost Centers' to join in the Exit meeting
(ii) Internal Audit Inspection Draft Report (IAIDR) attached herewith.

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DGHS,
Mohakhali,
Dhaka

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DGFP, 6
Kawran Bazar,
Dhaka

53. Mr Md Jamal Uddin, Auditor, FMAU, HSD, MoHFW
54. Mr Md Mahmudur Rahman, Auditor, FMAU, HSD, MoHFW

Development Partners:

55. Dr Shehina Ahmed, Health and Population Adviser (DFID) and Co-Chair, HNP DP Consortium, British High Commission, Road 3 United Nations Road, Dhaka-1212
56. Dr Bushra Binte Alam, Senior Health Specialist and Co-TTL, HSS 2, World Bank Office Dhaka, E-32 Agargaon, Sher-e-Bangla Nagar, Dhaka -1207.
57. Mr Hasib Ehsan Chowdhury, Financial Management Specialist, World Bank Office, E-32 Agargaon, Sher-e-Bangla Nagar, Dhaka -1207.
58. Salma Akter, Senior Program Officer, JICA Bangladesh Office, 3rd Floor, Bay's Galleria, 57 Gulshan Avenue (CWS-A9), Gulshan-1, Dhaka-1212.


Please Join on behalf
of development
partners.

S F Ahmed & Co. Chartered Accountants

59. Mr Md Enamul Haque Choudhury FCA (Senior Partner), S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.
60. Dr. Abu Sayed Khan FCA (Senior Director), S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.
61. Ms. Shayema Akter FCA (Director), S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.
62. Mr Abu Ahmed Sohelur Rahman (Manager), S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.
63. Mr S.M.Mahbub Islam (Manager), S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.
64. Mr Joton Chandra Shaha (Manager), S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.
65. Mr Dider Hossain, S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.
66. Mr Md. Badrul Jahan, S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.
67. Mr Shabbir Ahmed, S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.
68. Mr Twamim Mostafa, S F Ahmed & Co., Chartered Accountants, House#51 (2nd & 3rd Floors), Road# 09, Block#F, Banani, Dhaka-1213, Bangladesh.

Copy forwarded for kind information and further necessary action (not according to seniority):

69. Secretary HSD, MoHFW, Bangladesh Secretariat, Dhaka
70. Secretary ME&FW, MoHFW, Bangladesh Secretariat, Dhaka
71. Additional Secretary (Admin. Wing), HSD, MoHFW, Bangladesh Secretariat, Dhaka
72. Additional Secretary (Hospital Wing), HSD, MoHFW, Bangladesh Secretariat, Dhaka
73. Additional Secretary (Dev. Wing), HSD, MoHFW, Bangladesh Secretariat, Dhaka
74. Directorate General, Foreign Aided Projects Audit Directorate (FAPAD), Segun Bagicha, Dhaka
75. Directorate General, Health and Family Welfare Audit Directorate-Segun Bagicha, Dhaka
76. Joint Secretary (Admin. Branch), HSD, MoHFW, Bangladesh Secretariat, Dhaka
77. Managing Director, Essential Drugs Company Limited, Tejgaon I/A, Dhaka
78. P.S. to the Comptroller & Auditor General of Bangladesh, Audit Bhaban, 77/7 Kakrail, Dhaka
79. P.S. to the Honorable Minister, MoHFW, Bangladesh Secretariat, Dhaka
80. P.S. to Secretary, (Finance Division), MoF, Bangladesh Secretariat, Dhaka
81. P.S. to Secretary, HSD, MoHFW, Bangladesh Secretariat, Dhaka (Please note the schedule)
82. P.S. to Secretary, ME&FW, MoHFW, Bangladesh Secretariat, Dhaka (Please note the schedule)
- ✓ 83. System Analyst Computer Cell, MoHFW, Bangladesh Secretariat, Dhaka-(With a request to arrange multimedia in the Conference Room on the meeting date)
84. Officers in charges of the conference room, MoHFW Bangladesh Secretariat, Dhaka-(Please arrange the room for the meeting & also arrange tea & snacks at the inception of the meeting and lunch for 85 persons)
85. Office copy.


 24.02.200
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 Md. Jahangir Hossain
 Joint Secretary
 Health Services Division
 Ministry of Health and Family Welfare